



CITY OF ATLANTA

Job Announcement

INFORMATION TECHNOLOGY ANALYST

STARTING SALARY: \$36,326

(Negotiable up to \$49,509)

Salary Grade: 17

Applications Accepted From: October 31, 2005 until Vacancies are filled or until November 18, 2005

Minimum Job Requirements*

Persons applying must have a Bachelor's degree in Computer Science, Information Systems or related field; and one year of experience in program design, writing, and/or installation; or an equivalent combination of education, training, and experience.

Duties of the Job:

This employee performs routine research, applications development, data flow modeling, systems and product analysis, network troubleshooting, hardware and software troubleshooting, and desktop support; develops, writes, and edits user manuals for computer applications; performs system implementation, maintenance, analysis, and troubleshooting; plans, develops, tests, maintains, and documents programs; performs skilled technical work in the analysis, design, and preparation of detailed programs and instructions for the teleprocessing system. Duties include, but are not limited to: writing, testing, and debugging computer programs; monitoring systems; responding to user problems; performing job control language changes; performing IPL's (Initial Program Loads) when computer systems are non-functional; assisting in the installation of terminals and printers; evaluating software packages and assisting users with understanding new software; and performing additional tasks as assigned, etc.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position. Letters will not be mailed to individual job applicants.

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, OR HIGHLY QUALIFIED.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

*Verification will be required prior to appointment.